



**Position:** M&A Accounting Intern  
**Reports To:** Director / Manager  
**Status:** Summer Internship, Hourly  
**Location:** Vienna, VA / DC Metro Area

#### **Opportunity Overview:**

Do you love the challenge of problem solving and putting together the pieces of a financial puzzle? Would you enjoy the camaraderie of a smaller firm where people get to know each other, make great things happen together, and where you can lunch with the Founder? Looking to join a fast-growing company of top accounting and consulting professionals? This may be the right opportunity for you to build your future with Pipaya!

#### **Who We Are:**

Pipaya is a specialty accounting and advisory firm that believes in finding a better way to get things done – for our clients and our firm. We provide expert M&A services to middle market companies who need guidance in buying, selling, or growing their businesses. We offer clients top tier and relevant industry experience, especially with our expertise in Aerospace, Defense Manufacturing, and Government Services.

We're looking for talented M&A accounting interns to assist our client service team while learning about mergers and acquisitions, financial due diligence, and accounting advisory services. We are investing in you so that you can build your career with us!

#### **Position Description:**

Our internship program provides a mix of training and Client service projects. In this role you will:

- Learn the M&A lifecycle
- Attend M&A, technical, and relationship skills training. Apply skills and knowledge gained in training directly to your work
- Work as part of a team in achieving project goals, timelines, and deliverables
- Assist in client service projects by collecting financial data, building workbooks in Excel, and assisting with financial data compilation and analysis
- Execute deliverables within timelines; consult with teammates as needed
- Actively communicate; provide upward feedback
- Other various administrative and support tasks, as needed

**Your Qualifications:**

Currently enrolled in an accredited undergraduate or graduate program pursuing a degree in Accounting, Finance, or Economics with approximately one year left until graduation

Familiarity with preparing and analyzing financial statements in accordance with US GAAP

Understanding of accounting policies, procedures, and processes

Proficiency with Microsoft Office (Excel, Word, and PowerPoint)

Strong organization and time management skills

Detail-oriented and able to handle several tasks within deadlines

Excellent social, verbal, and written communication skills

**Preferred Qualifications:**

Advanced Microsoft Excel skills (pivot tables, VLOOKUP, financial formulas, etc.)

***Please submit your resume directly to:***

***Elizabeth Butler, Director of Operations: [elizabeth.butler@pipaya.com](mailto:elizabeth.butler@pipaya.com)***



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